



Rotonda

Installation Manual

Model: 52969 Matte Black

Fan weight ± 2 lbs: 14.33 lbs (6.5 kg)

Hunter

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PG4185 042424

The ceiling fan you purchased will provide comfort and performance in your home or office for many years. This instruction manual contains complete instructions for installing and operating your fan. We are proud of our work and appreciate the opportunity to supply you with the best ceiling fan available anywhere in the world.

We are here to help!

This Instruction Manual is designed to make installation as simple as possible. While working through this Instruction Manual, keep your smartphone or tablet nearby. We have added video links to help you through the more technical sections. If you are unfamiliar or uncomfortable with wiring, contact a qualified electrician. We also provide telephone support at 1.888.830.1326 or visit us at HunterFan.com.



READ and SAVE These Instructions

WARNING



Warning

- w.1 - To reduce the risk of fire, electrical shock, or personal injury, mount fan directly from building structure and/or an outlet box marked acceptable for fan support of 70 lbs (31.8 kg) and use the mounting screws provided with the outlet box.
- w.2 - To avoid possible electrical shock, before installing or servicing your fan, disconnect the power by turning off the circuit breakers to the outlet box and associated wall switch location. If you cannot lock the circuit breakers in the off position, securely fasten a prominent warning device, such as a tag, to the service panel.
- w.3 - To reduce the risk of electric shock, this fan must be installed with an isolating wall control/switch.
- w.4 - To reduce the risk of personal injury, do not bend the blade brackets when installing the blade brackets, balancing the blades, or cleaning the fan. Do not insert foreign objects in between rotating fan blades.
- w.5 - Non-rechargeable batteries are not to be recharged. Exhausted batteries are to be removed from the product.
- w.6 - This appliance can be used by children aged from 8 years and above and persons with reduced physical, sensory or mental capabilities or lack of experience and knowledge if they have been given supervision or instruction concerning use of the appliance in a safe way and understand the hazards involved. Children shall not play with the appliance. Cleaning and user maintenance shall not be made by children without supervision. It is recommended that children be supervised to ensure that they are not using the appliance improperly.
- w.7 - To reduce the risk of fire or electric shock or injury to persons, do not use replacement parts that have not been recommended by the manufacturer (e.g. parts made at home using a 3D printer).

Caution

- c.1 - All wiring must be in accordance with national and local electrical codes ANSI/NFPA 70. If you are unfamiliar with wiring, use a qualified electrician.
- c.2 - Use only Hunter replacement parts.

This equipment has been tested and found to comply with the limits for a Class B digital device, pursuant to part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference in a residential installation. This equipment generates, uses and can radiate radio frequency energy and if not installed and used in accordance with the instructions may cause harmful interference to radio communications.

However, there is no guarantee that interference will not occur in a particular installation. If this equipment does cause harmful interference to radio or television reception, which can be determined by turning the equipment off and on, the user is encouraged to try to correct the interference by one or more of the following measures:

- Reorient or relocate the receiving antenna.
- Increase the separation between the equipment and receiver.
- Connect the equipment into an outlet on a circuit different from that to which the receiver is connected.
- Consult the dealer or an experienced radio/TV technician for help.

Caution: modifications not approved by the party responsible for compliance could void user's authority to operate the equipment.

This device complies with Part 15 of the FCC Rules. Operation is subject to the following two conditions: (1) This device may not cause harmful interference, and (2) this device must accept any interference received, including interference that may cause undesired operation.

This product conforms to UL Standard 507.



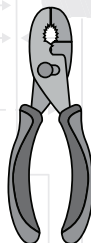
Here are the tools you'll need to complete your installation:



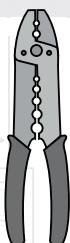
Ladder



Screwdriver



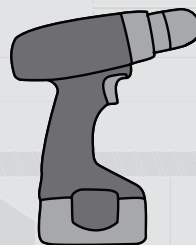
Pliers



Wire Strippers

OPTIONAL

If mounting to a support structure, you will also need these tools.



Drill



9/64" Drill Bit

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7130 Goodlett Farms Pkwy, Suite 400
Memphis TN 38016

Here is what comes in your box:

We recommend that you pull everything out of the box and lay it out. We have grouped the drawn components below with the hardware you'll need for those parts. The screws below are drawn to scale to make it easier to identify what piece of hardware is needed to install each component.

Hunter Pro Tip:

Do not discard the hardware bags or mix parts from different bags. Make note of the symbol printed on each hardware bag. The symbols can be used to identify the appropriate hardware for each step.

BAG

Wood Screw x2

Washer x2

Small Flat Head Screwdriver

For installing the hanger bracket and wiring the fan

Ceiling Bracket

Canopy

BAG

x2 Canopy Screw

For installing the canopy

Remote Control

Remote Receiver

Remote Components

BAG

For your convenience, you may receive extra fasteners.

Downrod

Adapter Cover

Fan body

x3 Bulb

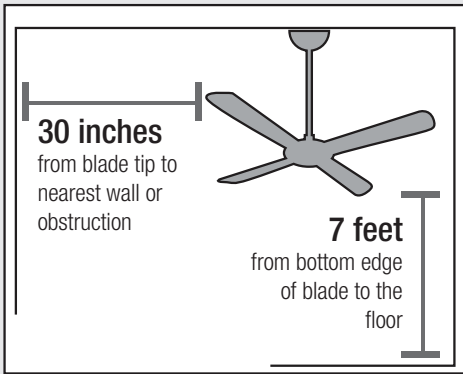
Note:
Fan style may vary.

Find a part that is missing or damaged?
Don't take it back to the store. Let us make it right. Visit us at HunterFan.com or call us at 1.888.830.1326.

Choosing the Right Installation Location

You probably bought this fan with a location in mind. Let's check below to make sure it is a good fit.

Check the room dimensions:



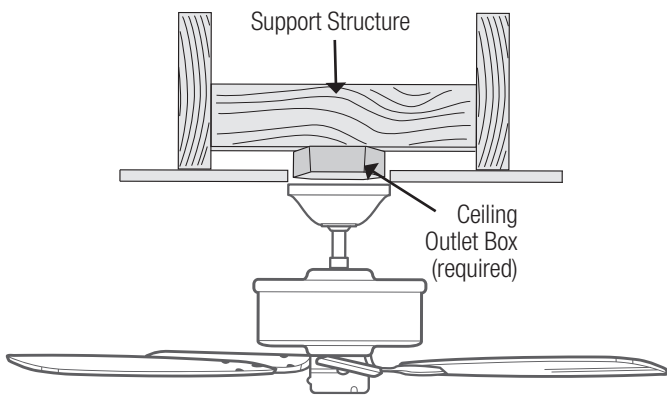
Check the outlet box:



You must be able to secure the fan to building structure or fan-rated outlet box.

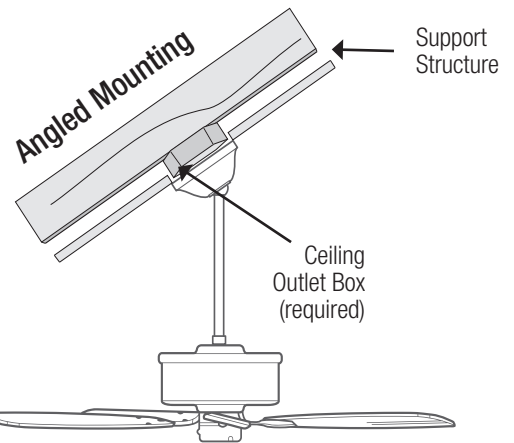
Checking the Ceiling Angle:

Standard Mounting



If you have a flat ceiling:

Hang your fan by a standard downrod. Some fans come with a shorter downrod for a Low Profile installation.



If you have an angled or vaulted ceiling:

1. You will need a longer downrod. (sold separately at HunterFan.com)
2. If your ceiling angle is greater than 34°, you will also need an Angled Mounting Kit. (Sold separately at HunterFan.com)

Angled Mounting

A little more information on Angled Mounting:

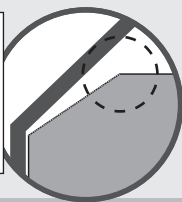
For optimum performance and appearance, a longer downrod should be used with your Hunter ceiling fan when installing on high or angled ceiling. If your ceiling is angled greater than 34° you will also need an Angled Mounting Kit. Longer downrods and the Angled Mounting Kit are sold separately at HunterFan.com.

Hunter Pro Tip:

Determining if you need an Angled Mounting Kit:

Fold on the dotted line. Place against edge against the wall. Slide towards the ceiling.

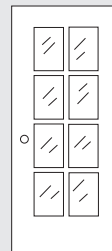
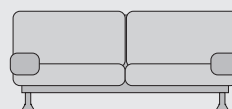
If the guide touches the wall but not the ceiling, you need an angled mounting kit.



WALL

34°

CEILING

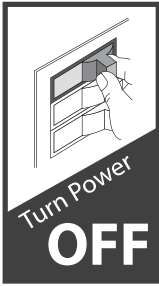


Installing the Ceiling Bracket

You have **two options** for installation. Pick which one works best for your location. Remove any existing bracket prior to installation. **Only use the provided Hunter ceiling bracket that came in your fan's box.**

Hunter Pro Tip:

The machine screws are the ones that came with your outlet box.

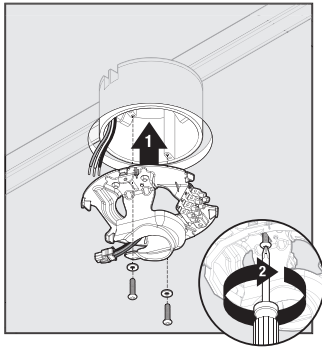


Do this first!

Option 1: Machine Screws

Use machine screws (provided with outlet box) and washers when securing to existing ceiling fan-rated outlet box. Make sure it is securely installed and is acceptable for fan support of 31.8 kg (70 lbs) or less.

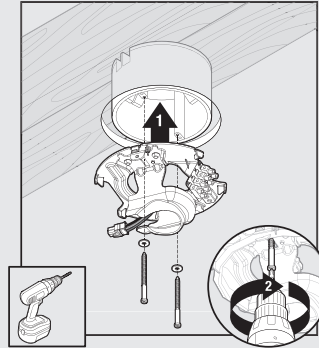
Box Outlet Mount



Option 2: Wood Screws

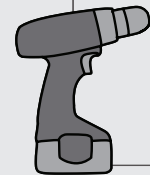
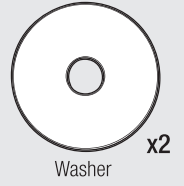
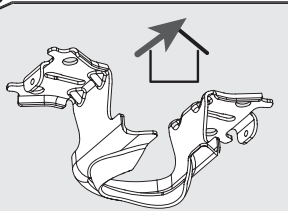
Use wood screws and washers (included) when securing to support structure with approved electrical outlet box. Drill 9/64" pilot holes in support structure to aid in securing ceiling bracket with hardware found in the ★ hardware bag.

Building Structure Mount



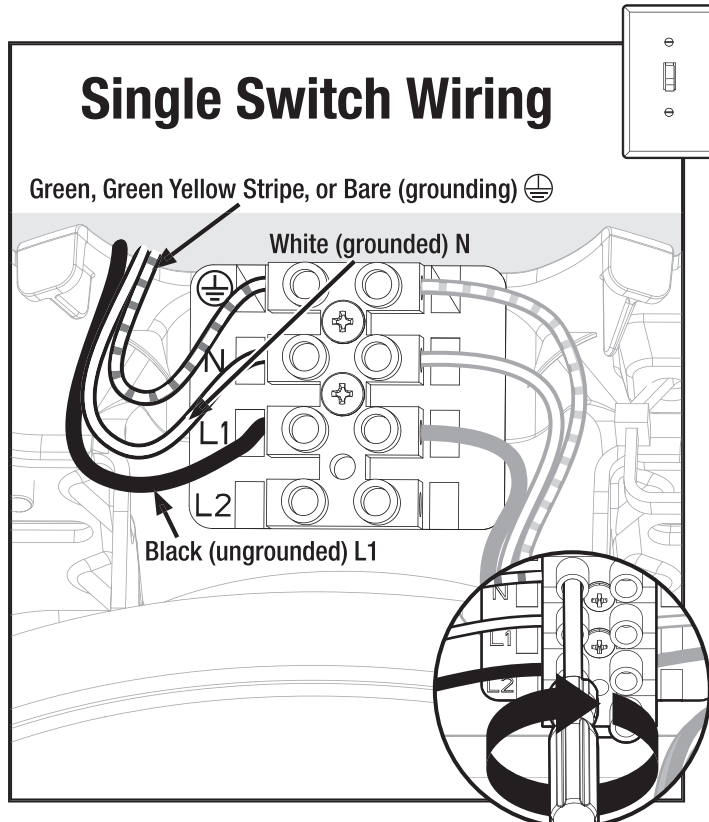
ANGLED MOUNTING TIP

For angled ceilings, point opening toward peak.



Wiring the Fan

Single Switch Wiring



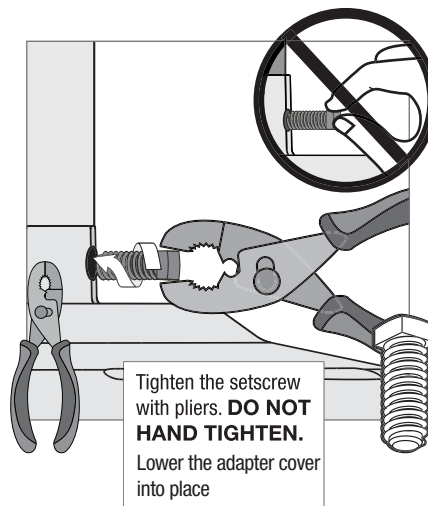
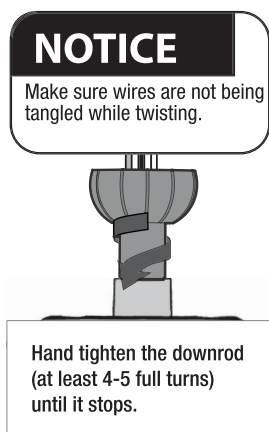
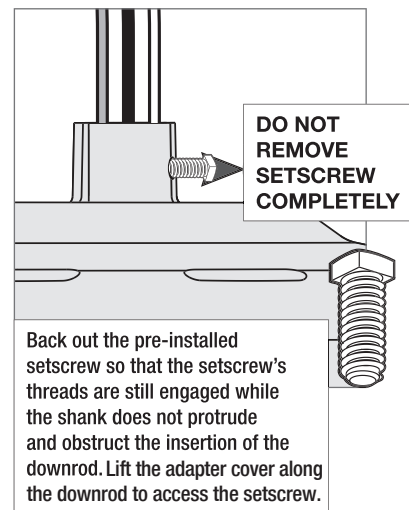
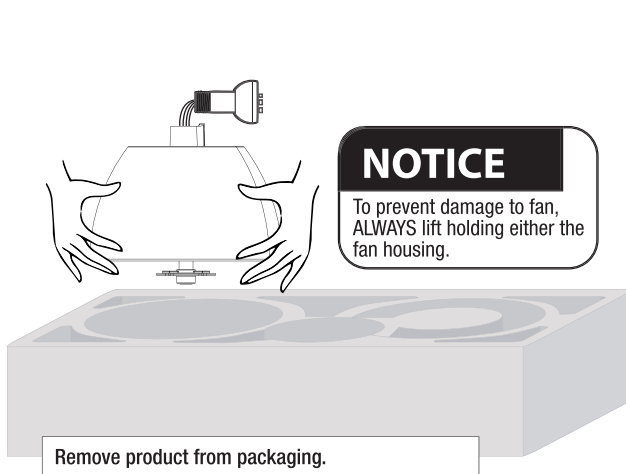
Connect wiring from ceiling to terminal block (on side of canopy mount) and tighten using flathead screwdriver (included).

⚠ WARNING

- To avoid possible electrical shock, before installing your fan, disconnect the power by turning off the circuit breakers to the outlet box associated with the wall switch location.
- All wiring must be in accordance with national and local electrical codes ANSI/NFPA 70. If you are unfamiliar with wiring or in doubt, consult a qualified electrician.
- The ceiling fan must be grounded. If the ground wire for the installation site is not present, immediately **STOP** installation and consult a qualified electrician.

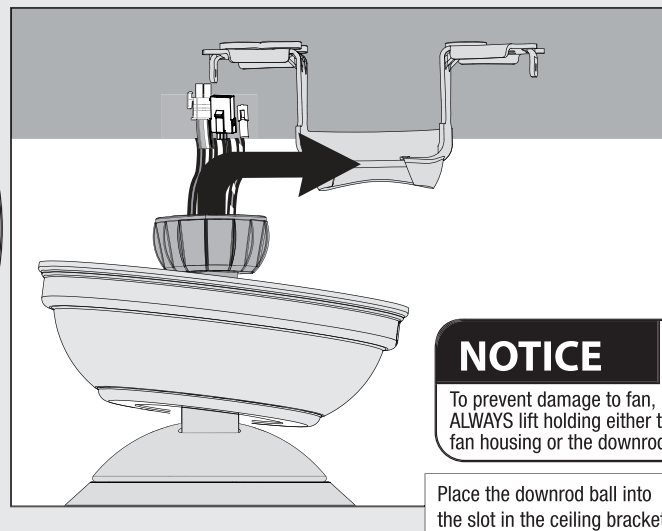
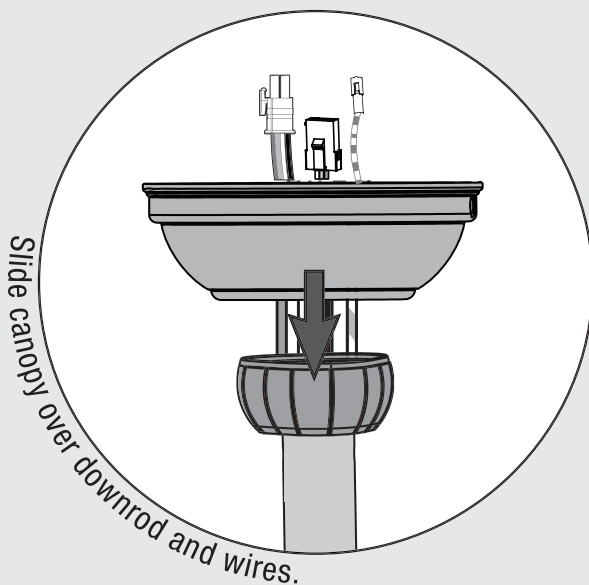
Installing the Downrod

Follow below if you are using the downrod that came pre-assembled in your box. Need to install a longer or shorter downrod? Check out the guide at the end of this manual.

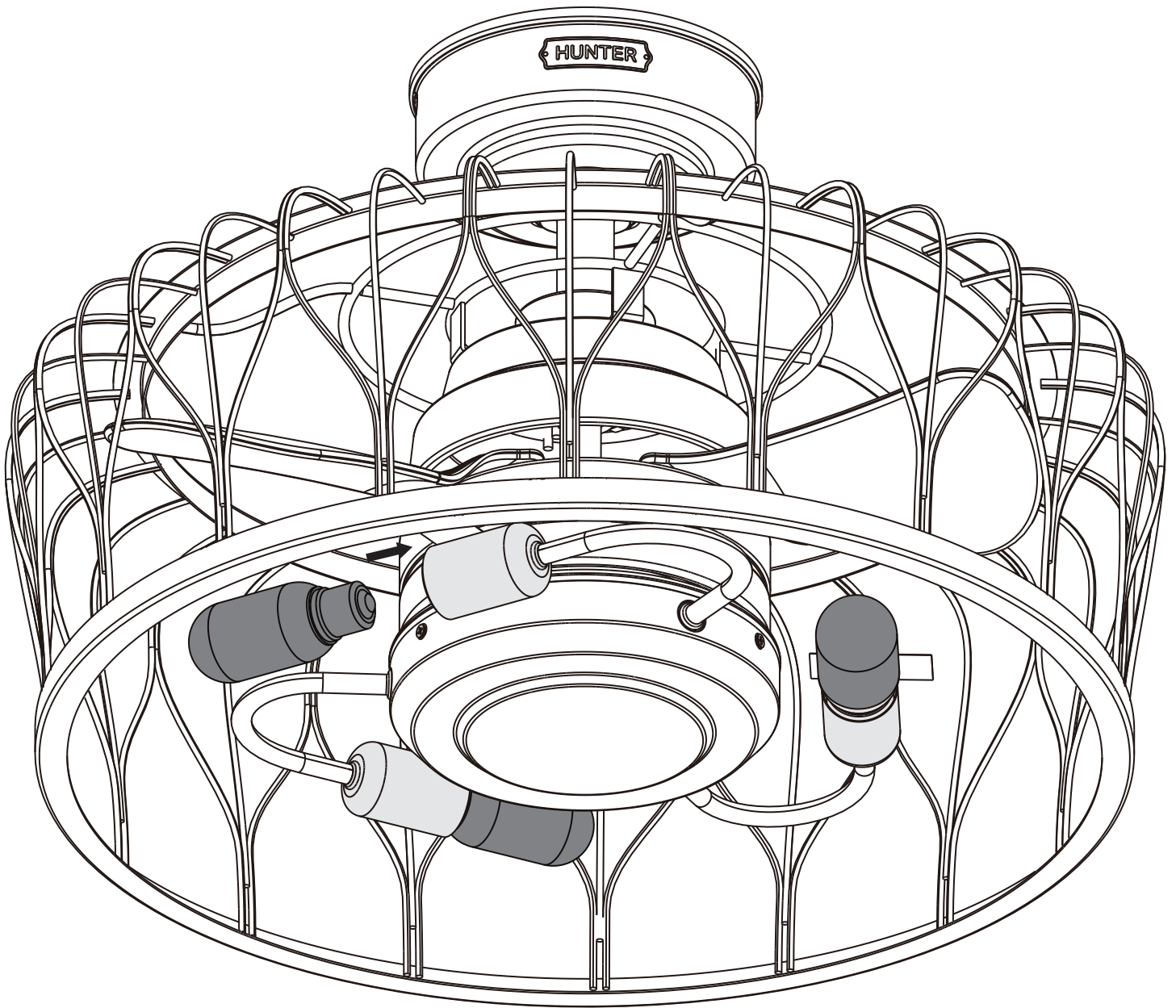


Note:
Fan style may vary.

Hanging the Fan



Note:
Fan style may vary.



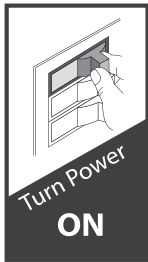
Note:

Fan style may vary.

Install a bulb into each of the sockets. When necessary, replace with bulbs of same wattage.

Repeat x3

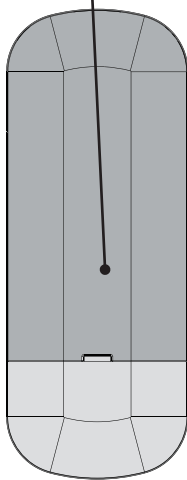
Preparing the Remote



For your convenience, a remote function card is packed in with your remote.

To access the battery compartment, remove the battery door to the transmitter assembly.

Battery Door



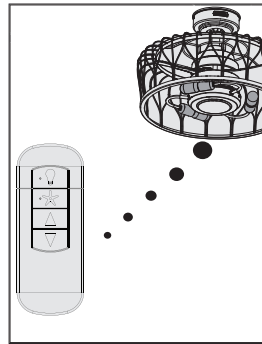
IMPORTANT

- Always purchase the correct size and grade of battery most suitable for the intended use.
- Replace all batteries of a set at the same time.
- Clean the battery contacts and also those of the device prior to battery installation.
- Ensure the batteries are installed correctly with regard to polarity (+ and -).
- Remove batteries from equipment which is not to be used for an extended period of time.
- Remove used batteries promptly.

Install two AAA batteries, found in the remote control hardware bag, into the transmitter. Clean the battery contacts prior to installing the batteries. Please contact your local battery recycling center for proper battery disposal information.

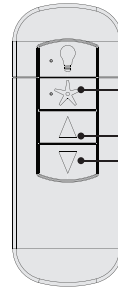
Note:

Fan style may vary.



The remote transmitter is already paired to the receiver and ready to use. **Dimming mode is on by default.**

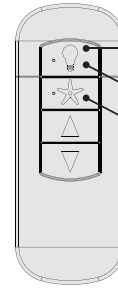
Note: If you need to pair your remote, turn fan power off and back on at the wall switch. Within 3 minutes, press and hold both the Fan Off button and the High button for 4 seconds to pair the remote. To prevent faulty operation, please ensure all other ceiling fans within range are turned off at the wall switch while pairing.



Quickpress
Fan On/Off

Fan Speed Up

Fan Speed Down



Quick Press:
Light On/Off

Long Press:
Light Dimming

Long Press:
Updraft/Downdraft

The Fan On/Off button turns the fan on or off. Adjust the fan speed using the "Fan Speed Up" or "Fan Speed Down" directional buttons.

Quickly press the Light button to turn the lights off and on. Hold the Light button to raise and dim the light level.

NOTICE: DIMMING MODE

To toggle Dimming Mode on or off, long press the "Fan Speed Up" button and "Fan Speed Down" button.

Limited Lifetime Warranty

Hunter Fan Company grants this limited warranty to the original purchaser of this Hunter ceiling fan. This document can be found at www.HunterFan.com.

Thank you for choosing Hunter!

How Can Warranty Service Be Obtained?

Proof of purchase is required when requesting warranty service. The original purchaser must present a sales receipt or other document that establishes proof of purchase. Hunter, at its sole discretion, may accept a gift receipt. To obtain service, contact Hunter Fan Company online or by phone.

www.HunterFan.com/Support/Contact-Us/
1-888-830-1326

Please do not ship your fan or any fan parts to Hunter. Delivery will be refused.

What Does This Warranty Cover?

Motor — Limited Lifetime Warranty

If any part of your ceiling fan motor fails during your ownership of the fan due to a defect in material or workmanship, as determined solely by Hunter, Hunter will provide you with a replacement fan free of charge.* The foregoing limited warranty applies only to the motor itself and does not apply to electronic controls – such as remote control transmitters, remote control receivers, or capacitors – used in conjunction with the motor. Such electronic control items are included in the Three-year limited warranty below.

Other — Three-Year Limited Warranty

Except as otherwise indicated throughout this warranty, if any part of your Hunter ceiling fan fails at any time within three years of the date of purchase due to a defect in material or workmanship, as determined solely by Hunter, Hunter will provide a replacement part free of charge.*

** If no replacement product/part can be provided for your fan, we will provide a comparable or superior replacement product/part at the sole discretion of Hunter.*

What Does This Warranty NOT Cover?

Labor Excluded. This warranty does not cover any costs or fees associated with the labor (including electrician's fees) required to install, remove, or replace a fan or any fan parts. There is no warranty for light bulbs; remote control batteries; fans purchased or installed outside the United States; fans owned by someone other than the original purchaser; fans for which proof of purchase has not been established; fans purchased from an unauthorized dealer; ordinary wear and tear; minor cosmetic blemishes; refurbished fans; and fans that are damaged due to any of the following: improper installation, misuse, abuse, improper care, failure to follow Hunter instructions, accidental damage caused by the fan owner or related parties, modifications to the fan, improper or incorrectly performed maintenance or repair, improper voltage supply or power surge, use of improper parts or accessories, failure to provide maintenance to the fan, or acts of God (e.g. flood).

ORIGINAL PURCHASER'S SOLE AND EXCLUSIVE REMEDY FOR A CLAIM OF ANY KIND WITH RESPECT TO THIS PRODUCT SHALL BE THE REMEDIES SET FORTH HEREIN. HUNTER FAN COMPANY IS NOT RESPONSIBLE FOR CONSEQUENTIAL OR INCIDENTAL DAMAGES, DUE TO PRODUCT FAILURE, WHETHER ARISING OUT OF BREACH OF WARRANTY, BREACH OF CONTRACT, OR OTHERWISE. Some States do not allow the exclusion or limitation of incidental or consequential damages, so the above limitation or exclusion may not apply to you.

ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE APPLICABLE TO THIS PRODUCT ARE LIMITED IN DURATION TO THE PERIOD OF COVERAGE OF THE APPLICABLE LIMITED WARRANTIES SET FORTH ABOVE. Some States do not allow limitations on how long an implied warranty lasts, so the above limitation may not apply to you.

How Does State Law Affect Warranty Coverage?

This warranty gives you specific legal rights. You may also have other rights which vary from state to state.

Troubleshooting

Fan Doesn't Work

- Make sure power switch is on.
- Check the circuit breaker to ensure the power is turned on.
- Make sure the blades spin freely.
- Turn off power from the circuit breaker, then loosen the canopy and check all the connections according to the wiring diagram.

Excessive Wobbling

- Make sure the blades are properly installed on the blade iron posts.
- Turn the power off, support the fan carefully, and check that the hanger ball is properly seated.

Remote Control of Fan is Erratic

- Make sure the battery is installed correctly.
- Install a fresh battery.

Remote Only Works Close to Fan

- Change battery.

Noisy Operation

- Make sure the blades are properly installed.
- Check to see if any of the blades are cracked. If so, replace all of the blades.

Multiple Remote Issues

- If you have multiple remotes or multiple remote-controlled fans installed on the same circuit breaker and you are experiencing interference or faulty operation of your remote controls, please go to www.HunterFan.com/FAQs and click "[How do I properly install multiple remote-controlled fans?](#)" for information on how to correct this issue.

Fan moves backwards and forwards when turned on.

- This is normal start-up procedure for DC motor fans. The partial movement during start-up is the result of the DC motor aligning the internal magnetic poles for proper motor operation. This design saves electricity and allows the fan to operate much quieter than standard AC motor fans.

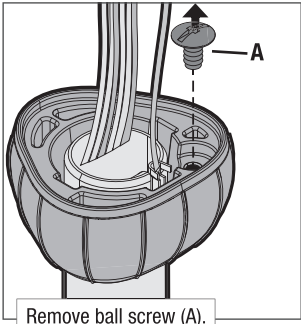
Hunter Pro Tip:

Cleaning the Fan

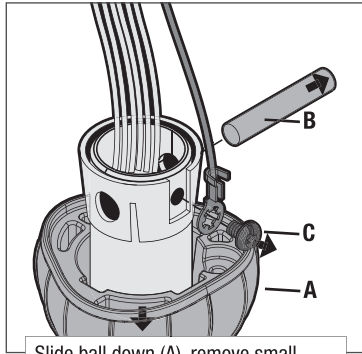
Use soft brushes or cloths to prevent scratching. Cleaning products may damage the finishes.

Downrod

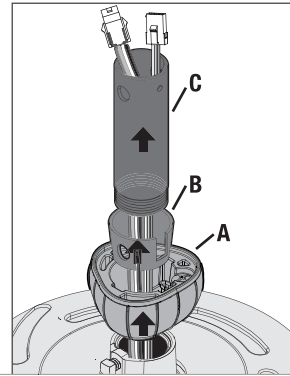
If you need a different downrod length follow these steps:



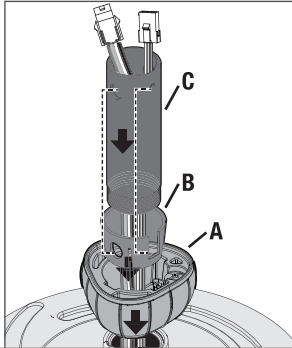
Remove ball screw (A).



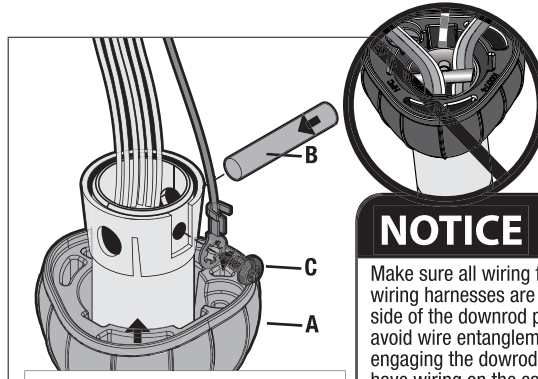
Slide ball down (A), remove small metal pin (B) and ground screw (C).



Remove ball (A), inner sleeve (B) and downrod (C) from fan body and wiring harnesses.



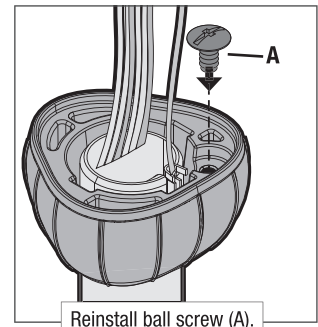
Route wiring harnesses from the fan through the accessory downrod (C). Slide inner sleeve (B) and ball (A) over downrod. Make sure to align the holes for the sleeve (B) and downrod (C).



Reinstall small metal pin (B) and ground screw (C). Slide ball up (C).

NOTICE

Make sure all wiring from the wiring harnesses are on one side of the downrod pin to avoid wire entanglement when engaging the dowrod. Do not have wiring on the same side as the grounding screw to avoid damage to the wiring.



Reinstall ball screw (A).

WARNING



FAN FALL HAZARD

To prevent **SERIOUS INJURY** or **DEATH**:

- **ALWAYS** tighten setscrew with pliers.
- **DO NOT** hand tighten setscrew.
- **CHECK** the setscrew is tight using pliers each time you change fan direction.
- Pin must be reinserted to secure downrod assembly

For ceilings over 10 feet, purchase a DC wire extension kit and downrod online.